

Prepare for a useful foundation assessment.

Organize the observations. Keep the scope questions clear.

Property / city:

Date concern first noticed:

Bring the records

- Photographs with dates and a wider view of each affected area.
- Building plans, soils reports and inspection findings, where available.
- Earlier repair proposals, installation records and any specified monitoring.
- Known leak, irrigation, runoff or building alterations to discuss as context.

Describe what changed

- Where is the crack, separation or change in floor level?
- Has it changed since the first observation?
- Are nearby doors, windows or finishes affected?
- Which observations are known, and which still need investigation?

Compare the proposal

- What condition is being addressed, and what evidence supports the method?
- Is the aim sealing, stabilization, lifting or reconstruction?
- Who supplies design, permits and required inspections?
- Which access openings and restored surfaces are included?

Plan completion

- What installation records and sign-offs are required?
- Which finishes, paving or landscape work remain separate?
- Does a monitoring plan identify a method and responsibility?
- For a business: how are tenants, exits and operations handled?

Use only accessible observations. Do not cut, drill, excavate or remove structural material to complete this worksheet. A sudden major change, falling material or apparent loss of support needs appropriate urgent assistance; avoid the affected area.